



CALIFORNIA LEMSA CQI Coordinators Committee

Meeting Minutes

Thursday, January 28, 2016 (Teleconference)

Meeting Attendance				
Bruce Barton, EMSAAC Executive Chair	Steve Brooks, Monterey	Tim Williams, Central California		
Craig Stroup, Chair, Contra Costa	Rick Jones, San Joaquin	Louis Bruhnke, North Coast		
Kathy Ivy, Vice Chair, Sacramento	Jeff Fariss, Kern	John Poland, Sierra – Sacramento Valley		
Susan Mori, LAC, Timekeeper/Facilitator	Jennie Simon, Santa Barbara	(?), Coastal Valleys		
Laura Wallin, Riverside	Lance Doyle, Mountain Valley			
Marissa McLean, Monterey	Veronica Kennedy, Sacramento			
Agenda Item	Discussion		Action	Comments
1. General Meeting Information	<ul style="list-style-type: none"> • Welcome/ Introductions: <ul style="list-style-type: none"> ○ Call to order at 1305 by Chair ○ Susan Mori served as Secretary ○ Laura Wallin served as Timekeeper/Facilitator • Meeting Minutes – March meeting minutes were approved as written; minutes will be posted on EMSAAC website. • EMSAAC Annual Conference – Scheduled for May 10 and 11, 2016 at Loews Coronado Resort. • The LEMSA CQI face-to-face meeting – Scheduled for Thursday, May 12, 2016 following the EMSAAC conference. Jesse is working on the location and room details. Recommendations for improving the quality of the teleconferencing availability was discussed. • Vice Chair – Kathy Ivy has been reassigned at SCEMS Agency and is unable to serve as Vice Chair; Veronica Kennedy will serve as the CA LEMSA CQI Coordinator representative for SCEMS. 		<p>Craig will send the minutes to be posted on EMSAAC.</p> <p>Susan will email Carol Meyer for event coordinator and send to Jesse and Craig.</p> <p>John, Laura, Susan will look into alternate IT solutions.</p>	

<p>2. Reports/Updates/Actions</p>	<ul style="list-style-type: none"> • Vice Chair Nomination – John Poland was nominated and accepted the position of Vice Chair, John will serve as Chair in the 2016/17 term. • EMDAC Clinical Impressions List – EMDAC workgroup continues to work on paring down the NEMSIS 3 data dictionary for both clinical impressions and descriptors with each impression. The draft document was uploaded to Google Docs. • CEMSIS Data Dictionary – The Data Advisory Committee is working on the descriptors in the CEMSIS dataset. The long term goal is to use the CEMSIS database to report on the core measures. • EMSA Core Measure Task Force – The next task force meeting is scheduled for Tuesday, January 26, 2016. • EMSA/EMSAAC/LEMSA CQI Grant Funding Project – The funding fell through due to short timelines to complete the grant deliverables. EMSAAC is very supportive and the LEMSA CQI, in collaboration with EMSAAC, will continue to seek funding opportunities to complete the projects. 	<p>Craig will check on the posting of the EMDAC list and re-post, if needed on the ListServ.</p> <p>Bruce will talk with Tom McGinnis regarding new opportunities for funding.</p>	
<p>3. Committees</p>	<ul style="list-style-type: none"> • Standardize QI Training Project – The basic and intermediate course curriculum are completed. Members discussed having a train-the-trainer for LEMSA CQI group. Additionally, members discussed providing EMSAAC administrators with a brief introduction to the curriculum at their meeting. • EMS QI Plan Template Revision Project – No report; the template requires funding for IT expertise to complete the project. 		
<p>4. General Discussion</p>	<ul style="list-style-type: none"> • 2016/17 Goals – Approved • CQI Guidelines – Amended to include Bruce Barton as EMSAAC Executive Chair. • Patient Safety Organizations (PSO) –The Center for Patient Safety is a non-profit organization is a PSO that specializes in EMS. Members agreed that to have a guest speaker from CPS at the May face-to-face meeting. • Validation Survey of Core Measures – Contra Costa EMS Agency has developed a survey to measure the quality and utility of the core measure data in their practice. 	<p>Craig will contact CPS to arrange guest speaker.</p> <p>Craig will provide the outcome as an attachment on the ListServ.</p>	
<p>5. Next meeting</p>	<ul style="list-style-type: none"> • Teleconference, Thursday, March 24, 2016 at 1PM 		
<p>6. Adjournment</p>	<ul style="list-style-type: none"> • Meeting adjourned at 1450 		

(Revised 03-21-16sm)